



## **BARBERTON PUBLIC LIBRARY Selection of a Trustee Member**

Vacancies on the Board of Trustees will be handled as follows:

- Application forms will be made available at the Library Customer Service Desk and website.
- The vacancy will be advertised on the Library's website, and by press release. Appropriate application deadlines will be set to insure a timely filling of the vacancy.
- The officers of the Board (president, vice-president, and secretary) will review all applications, taking into consideration the qualifications as defined in the bylaws.
- Those applicants deemed qualified will be interviewed by the Executive Committee and any other interested Board members. The full Board will also receive copies of the interviewees' applications.
- The Executive Committee will submit to the full Board the name(s) of the person/persons to be recommended for appointment; upon formal vote of the full Board, the name(s) will be forwarded to the Barberton Board of Education for legal appointment to the Library Board.
- Training of the new trustee(s) will be the responsibility of the Library Board President and the Library Director.

*All Library policies have been designed to maximize available resources and ensure accessibility. They are always subject to review and revision by the Board of Trustees as necessary.*

**Adopted by the Board of Trustees, June 24, 2010, by Motion**