

Barberton Public Library
Regular Meeting Board of Trustees, November 16, 2017

Page 2279

MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
Natalie Genet
Terri Masich
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

President White called the meeting to order at 6:34 pm.

Genet announced that the Friends of the Library will be having a book sale during the Winter Wonderland Festival on Saturday. There will be no meetings in December. FOL gave \$1,250 to the Library as part of the Fundraiser. FOL donated over \$400 for the levy committee. The Little Free Library program was updated.

Moved by Masich, seconded by McMullen **to accept the minutes** of the October 2017 regular meeting. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported October circulation of 27,135, which is 3% lower than last October. This month the library had 11,597 AV circulations, which is 13% lower than this month last year and 3,309 in eMedia, which is 27% higher than last October. Circulation of adult materials was down 2% for the month, teen circulation was up 12%, and juvenile circulation was down 13%. 970 new items were added and 565 items withdrawn from our collection. 204 new patron cards were issued.

Programs & Publicity: 946 individuals attended 51 library programs. 869 of those individuals attended juvenile programs, 75 attended adult programs, and 2 were in attendance at a teen program. 64 outreach trips were made reaching 940 individuals. 725 of those were juveniles, 187 were adults, and 28 were teens.

Donations:

Gary Baker – 167 books
Barbara Kirbawy - \$25 (In memory of Paul Johns)
Nancy Houck - \$25 (In memory of Paul and Ann Johns)
Joyce Rocker – 1 box of books
Raymond Sonoff – Sonoff Dairy milk bottle
Anonymous – 540 books, 14 magazines, 112 cassette tapes, & 11 puzzles.
Akron Symphony Orchestra – Voucher for 2 tickets to select shows (\$94 value)
Canton Symphony Orchestra – Voucher for 2 tickets to select shows (\$76 value)
Matt Ross Architects, Inc. - \$500

Moved by Doll, seconded by Genet **to accept the donations.** Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. None. Motion carried.

Other – None

Moved by Masich, seconded by Doll **to accept the e-mail resignation of Katrina Phillips** effective October 30, 2017. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

RESOLUTION 21-2017 **Moved** by Ricks, seconded by Brindo **to hire MacKenzie Milford** as a part-time (regularly scheduled 10 hours per week) Page in the Customer Services Department at \$8.15 per hour effective November 7, 2017. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

Barberton Public Library
Regular Meeting Board of Trustees, November 16, 2017

Page 2280

RESOLUTION 22-2017 Moved by Doll, seconded by Genet to hire **Marcia Nicholson** as a part-time (regularly scheduled 20 hours per week) Library Assistant in the Customer Services Department at \$10.00 per hour effective November 27, 2017. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

RESOLUTION 23-2017 Moved by Masich, seconded by Genet to hire **Emma Hutchison** as a full-time (regularly scheduled 35 hours per week) Marketing / Public Relations Associate at \$13.00 per hour effective November 20, 2017. Upon satisfactory completion of a six-month probationary term (May 20, 2018), she will be given \$0.75 per hour increase in her wage. And then, upon a satisfactory review at her one-year anniversary (November 20, 2018), she will be given an \$1.00 per hour increase in her wage. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

NOTE: Satisfactory is defined as an overall rating of “3 – achieves expectations” on her performance evaluation. After reaching her one-year anniversary mark, her hourly rate will be normalized as recommended by the 2016 TAMS wage survey.

Community engagement: The library has added “Bright Hopes” to the regular outreach visit schedule by the Children’s Department staff.

Staff Continuing Education: On November 1, Mary Kay Ball participated in a Public Library Association / National Library of Medicine webinar entitled “Putting Consumer Health Information to Work in Public Libraries”.

Bedel asked the Board if they would like to move the starting time of the regular monthly meeting to 5:30 pm to match the committee meeting starting time? Board would take the issue under consideration.

FISCAL OFFICER’S REPORT

The Public Library Fund tax distribution for the month of November was \$72,480.51.

Moved by Ricks, seconded by Genet to accept the financial report, bank reconciliations and bills paid for the month of October, 2017. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

RESOLUTION 24-2017 Moved by McMullen, seconded by Masich to revise the 2017 appropriation budget from **\$2,389,720.77 to \$2,348,720.77 by reducing line item 1000-910-910-0000 (Transfer – Out) by \$41,000**, due to a reduction of estimated revenue from the Public Library Fund and Real Estate Taxes as provided by the county auditor. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

RESOLUTION 25-2017 – Moved by McMullen, seconded by Brindo for the library to offer health care plans Anthem Blue Access Option 52 with Rx Option 7 (Traditional Plan) and Lumenos Health Savings Account Option 52 with Rx Option 9 to those employees who are eligible to participate for the renewal term January 1, 2018 through December 31, 2018. Ayes: Genet, McMullen, and Ricks. Nays: Brindo, Doll, Masich, and White. Motion **lost**.

RESOLUTION 26-2017 – Moved by Masich, seconded by Brindo for the library to offer health care plan Anthem Blue Access Option 52 with Rx Option 7 (Traditional Plan) to those employees who are eligible to participate for the renewal term January 1, 2018 through December 31, 2018. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

RESOLUTION 27-2017 – Moved by Brindo, seconded by Doll for the library to offer health care plan Lumenos Health Savings Account Option 51 with Rx Option 9 to those employees who are eligible to participate for the renewal term January 1, 2018 through December 31, 2018. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

RESOLUTION 28-2017 - Moved by Masich, seconded by Genet to allow a 3% cost of living wage increase beginning with the pay period that includes January 1st, 2018, for all employees employed by the library as of December 1, 2017, including those above their salary ranges. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: Brindo. Motion resolved.

Barberton Public Library
Regular Meeting Board of Trustees, November 16, 2017

Page 2281

The 2017 temporary appropriation budget was discussed. Final action to be taken at the December meeting.

COMMITTEE REPORTS

Personnel Committee – No meeting held.

Building and Equipment Committee – No meeting held.

Finance and Audit Committee – No meeting held.

Summit County Library Trustees Council – No Meeting.

COMMUNICATIONS AND CORRESPONDENCE –

Bedel provided a letter from patron Art Schrader who stated he was upset with the noise within the library. The Board felt action was not needed, but Mr. Schrader was invited to attend a Board meeting anytime he would like to discuss this issue.

OLD BUSINESS – None

NEW BUSINESS – Moved by Brindo, seconded by Ricks for Bedel **to respond to the Division of Liquor Control with a “No Objection” for the permit requested by Fehrs Corner Café, LLC**, located at 659 W. Tuscarawas Ave. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

Moved by Brindo, seconded by Masich **to adjourn** the meeting at 8:10 pm.

Chris White, President

Natalie Genet, Secretary