

Barberton Public Library
Regular Meeting Board of Trustees, October 26, 2017

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MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
Natalie Genet
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

MEMBERS EXCUSED

Terri Masich

President White called the meeting to order at 6:30 pm.

Friends of the Library update was given by Genet. Things are going well with the Little Free Libraries. On November 2, author Linda Castillo will be here. Conrad Storad was elected to the FOL Board of Directors.

Moved by Ricks, seconded by Brindo **to accept the minutes** of the September 2017 regular meeting. Ayes: Brindo, Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported September circulation of 25,375, which is 5% lower than last September. There were 2,971 eMedia downloads (an increase of 12% from last year) and AV circulation of 11,327 (a 9.3% decrease from last year). Circulation of adult material was down 1.5%, teen was up 10.7% and juvenile material was down 16%. There were 1,045 new items added to the collection while 635 items were withdrawn. 256 new patron cards were issued.

Publicity: 904 individuals attended 43 library programs. Of that total, 764 attended juvenile programs, 136 attended adult programs and 4 attended a teen event.

Donations:

Robert Elb - 150 books
Mary Ann Grace - 21 books
Christie Perry - 264 books
Ida Rafferty - 25 books
Dan Rees - Mum Fest photo print (26x40)
Patricia Warner - Individually packaged Purell samples
Anonymous - 505 books, 32 magazines, 142 DVDs, 1 CD, 4 video games, 1 audiobook & assorted craft supplies
Friends of Barberton Public Library - \$50 (in memory of James L. Beckett)
The estate of James L. Beckett – 300 books
Allen & Phyllis Arkett - \$50 (in memory of Ann F. Johns)
Jill Kapusta - \$20 (in memory of Ann F. Johns)
Brian & Lisa Miller - \$50 (in memory of Ann F. Johns)
Barbara Roach - \$20 (in memory of Ann F. Johns)

BENEFIT DONATIONS

Discover Your Library Benefit Sponsors

Literacy Ally, \$500

Anonymous

Literacy Friends, \$250

Barberton Community Foundation
Kiwanis Club of Barberton
Caroline A. Rafferty

Discover Your Library Benefit Monetary

Terry & Sally Avant, \$40
Belgrade Gardens, \$200
Sam & Pat Bursac, \$20
Ken & Karen Cornelius, \$250
Jim & Mary Eritano, \$65
Vern & Sally Fetter, \$35
Edith Greathouse, \$20

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Discover Your Library Benefit Sponsors (cont.)

Literacy Supporters, \$100

Barberton Rotary Foundation
Campfield-Hickman Funeral Home
CC Supply
First Hungarian Benefit Society
Magic City Kiwanis
Malco Products, Inc.
Debbie Shreiner, Helen Scott Realty
St. Augustine Church
Christian White and Family

Discover Your Library Benefit Raffle Donations

Akron Art Museum
Akron Civic Theatre

Al's Corner Restaurant
B-Lovely Beauty Salon
Barberton Area Jaycees
Barberton City Schools
Barberton Herald
Barberton Historical Society
Mike & Julianne Bedel
Caines Flowers
Cleveland Orchestra

Marilyn Dickel & Janet Ehrich, Friends of Barberton Library
Jennifer Doll

East of Chicago
Don & Janet Ehrich
Fish City Pet Store
Friends of the Barberton Public Library

Natalie Genet, Friends of Barberton Library
Green Diamond Grille & Pub
Hopocan Gardens
Kari's Hair Kreations
Lake 8 Movies
Lake Anna YMCA
Magic City Kiwanis
\$50 value
Magical Theatre Company
Pam's Posies
Rock and Roll Hall of Fame
Rubber City McDonald's
Conrad Storad, Author
Sara Vargo

Discover Your Library Benefit Monetary (cont.)

John & Connie Kriston, \$65
Tom Maybin, \$50
W. Robert Melnik, \$50
PPG Industries, \$50
James & Sharman Stender, \$20
Michael Vinay, \$35
John & Lois Wittibschlager, \$100

Four general admission passes, \$40 value
Voucher for two tickets to select shows, \$20-\$50 value
Gift certificate for two lunches, \$15 value
Gift certificate for one manicure, \$20 value
Cherry Blossom basket, unknown value
Barberton sports basket, unknown value
Barberton Herald gift basket, unknown value
9 Barberton miniatures, unknown value
Tea Time Basket, \$70 value
Gift certificate for mixed wrap bouquet, \$20 value
Voucher for two tickets to select shows, unknown value
Handcrafted greeting cards & box, \$25 value
Lavender Bath & Body basket, \$35 value
Date Night in Barberton basket, \$59 value
3 gift certificates, \$45 value
Framed lottery tickets & cash, \$50 value
Two \$10 gift certificates
Have Books (And Other Stuff) - Will Travel basket, \$175 value
Reading Through the Years basket, \$100 value
Handmade apron, potholders & towels, \$30 value
\$25 gift certificate
\$10 gift certificate
Rock Your Hair products, \$84 value
Six movie tickets, \$48 value
One free month's membership, \$55-165 value
4 "Magic" Lake Anna gazebo mugs & assorted tea,

Gift certificate for 4 tickets to 1984, \$56 value
\$25 gift certificate
2 ticket vouchers, \$47 value
\$10 gift certificate
Story Monster's Book basket, \$220 value
Art basket, \$30 value
Foot Spa basket, \$71 value
Mary Kay cosmetics basket, \$120 value
Wine basket, \$60 value
Yarn Basket, \$55 value

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Discover Your Library Benefit Raffle Donations (cont.)

Warm Up Barberton
West End Hardware
White House Chicken

Knitted & crocheted items, \$100 value
Screwdriver and flashlight, \$30 value
\$20 gift certificate
White House Chicken & Hopocan Gardens gift bag,
\$150 value
Restaurant gift card & Farmer's Insurance Basket,
\$75 value
Football autographed by Earnest Byner, former
fullback for the Cleveland Browns, \$40 value

Wichert-Swords Farmer's Insurance Agency

Elizabeth Wilson

Moved by Ricks, seconded by Genet **to accept the donations.** Ayes: Brindo, Doll, Genet, McMullen and Ricks.
Nays: None. Motion carried.

Other:

Bedel gave a review of the new pricing model for CLEVNET, which is to be voted on by member libraries by the end of November. The current pricing structure was instituted in 1985 based on Price Waterhouse's recommended model for best practices at the time, and has not been updated since. The current model is based upon a formula consisting of 33% items inventoried, 33% circulation, and 34% computer stations plus an additional electronic resources charge.

In 2016, Cleveland Public Library contracted the Government Finance Officers Association (GFOA) to review the current price-sharing model and determine if changes should be incorporated. Their research recommended new calculation factors which would consist of 25% items inventoried, 25% circulation, 25% active users, and 25% square footage. The intention of the new formula is to add additional pricing measurements to make the formula more equitable for CLEVNET member libraries, and to rely on reportable and trackable measures. The recommended pricing model for BPL, based on 2018 actual cost would be \$69,060.22 (a projected increase of \$7,525.87 or 12%).

Moved by Genet, seconded by Ricks **to direct Bedel to vote in favor of the new CLEVNET pricing model.** Ayes: Brindo, Doll, Genet, McMullen and Ricks. Nays: None. Motion carried.

Community Engagement: BPL attended the City's Health Fair and SUMMA employee benefits fair. Tonight, Sarah Granville is representing the library at the BHS Town Hall meeting to share information on BPL partnership with schools which includes services to the new preschool classrooms, writing club, and our BHS book club which meets at the school.

Staff Continuing Education: Dia Thomas attended a "Romancing Readers" webinar and nine employees attended an in-house program "Promoting Positivity in the Workplace" as part of our contract with Tri-County EAP.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of October for the Barberton Public Library was \$69,503.49.

Moved by Ricks, seconded by McMullen **to accept the financial report, bank reconciliations and bills** paid for the month of September, 2017. Ayes: Brindo, Doll, Genet, McMullen and Ricks. Nays: None. Motion carried.

RESOLUTION 17-2017 – moved by Brindo, seconded by Genet **to accept the amounts and rates** as determined by the Summit County Budget Commission for collection year 2018 and authorizing the necessary tax levies and certifying them to the Summit County Fiscal Officer. Ayes: Brindo, Doll, Genet, McMullen, and Ricks. Nays: None. Resolution adopted.

RESOLUTION 18-2017 – McMullen moved the adoption of the following:

A RESOLUTION AUTHORIZING AND REQUESTING THE ADVANCEMENT OF LOCAL TAXES FROM THE SUMMIT COUNTY FISCAL OFFICER FOR THE TAX YEAR 2017 PAYABLE IN 2018 IN ACCORDANCE WITH ORC SECTION 321.34, AND DECLARING AN EMERGENCY

WHEREAS, the Section 321.34 of the Ohio Revised Code states that all local governments must file a Resolution with the county Fiscal Office each year in order to receive advance payment of local taxes;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Barberton Public Library, County of Summit and State of Ohio:

SECTION 1. That the Board of Trustees of the Barberton Public Library hereby authorizes the advance of local taxes by the County Fiscal Officer for the 2017 tax year, payable in 2018, to the extent appropriate and feasible.

SECTION 2. That it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. That the Fiscal Officer of the library is authorized and directed to forward a certified copy of this resolution to the Fiscal Officer of Summit County, Ohio.

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the on-going operations of the public library for the reason that the Barberton Public Library is dependent on the advancement of tax funds to balance its budget in 2018, and, this action shall take effect upon its adoption by the Trustees, otherwise at the earliest period allowed by law.

Doll seconded the Resolution. The vote for its adoption resulted as follows: Ayes: Brindo, Doll, Genet, McMullen, and Ricks. Nays: None. Resolution adopted.

Cornelius handed out a spreadsheet that showed the percentage hourly wage increase that would be needed to cover the projected 14% increased cost of health insurance for each employee. Also included in this spreadsheet is the past 2014 – 2017 wage increases along with the corresponding health insurance premium increase for each employee. A handout showing the wage increases since 2008 was also distributed.

Summit County Library Trustees Council – Brindo presented a summary of the meeting held October 19 at the Cuyahoga Falls Library.

RESOLUTION 19-2017 – moved by Brindo, seconded by Doll **to accept the Blasingame Formula** percentage as proposed by the Summit County Library Trustees Council for the year 2018 which allows the Barberton Public Library a 5.12486 percent allocation of the PLF funding in Summit County. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Resolution adopted.

Brindo left the meeting at 7:05 pm.

COMMITTEE REPORTS

Building and Equipment Committee – A summary of the meeting held October 17 was presented by White.

Finance and Audit Committee – A summary of the meeting held October 17 had already been presented by Cornelius.

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Personnel Committee - A summary of the meeting held October 17 was presented by Doll.

Moved by Doll, seconded by Genet **to accept, with regrets, the resignation of McKhenna Calhoun** effective October 26, 2017. Ayes: Doll, Genet, McMullen and Ricks. Nays: None. Motion carried.

RESOLUTION 20-2017 **Moved** by Doll, seconded by McMullen **to hire Katrina Phillips** as a part-time (regularly scheduled 20 hours per week) Library Assistant in the Customer Services Department at \$9.29 per hour effective October 30, 2017. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion resolved.

COMMUNICATIONS AND CORRESPONDENCE – None

OLD BUSINESS – None

NEW BUSINESS – None

Moved by Doll, seconded by Genet **to adjourn** the meeting at 7:14 pm.

Chris White, President

Natalie Genet, Secretary