

Barberton Public Library
Regular Meeting Board of Trustees, September 26, 2019

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MEMBERS PRESENT

Jennifer Doll
C. Racyne Leskanic
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Ann Hutchison, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer
William Judge, Mayor

MEMBERS EXCUSED

Terri Masich

Vice-President McMullen called the meeting to order at 6:33 p.m.

Mayor Judge administered the oath of office to Leskanic.

"Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Trustees of the Barberton Public Library, Summit County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?" Her reply was "I will."

Mayor Judge left the meeting at 6:35 p.m.

Going forward, Hutchison will act as the liaison between the Friends of the Library and BPL. Hutchison attended the Friends of the Library's September meeting to report on the status of their donations and provide a demonstration of the Silhouette Cameo and button maker. She has asked that publicity requests from the Friends be made within the same guidelines that are required of staff members, and is considering invoicing the FOL for printing costs. Doll shared the FOL's new Policy for Requesting Funding, and several Board members expressed concern about the policy. The Board would like to draft a formal statement regarding the library's relationship with the Friends.

Moved by White, seconded by Doll **to accept the minutes** of the August 2019 regular meeting. Ayes: Doll, Leskanic, Ricks and White. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Hutchison reported that August circulation was 31,744, down 5.5% from August 2018, but up 6% year to date. eMedia circulation continues to increase, with a 30.5% increase in young adult titles and 42.6% increase in juvenile. August saw the highest rate of library card registrations in 2019, with 254 new patron cards issued. Attendance at adult programs is up 27% and juvenile is has increased 21% from August 2018.

Programs & Publicity: Alison Huey had over 50 children for Pigeon's Hotdog Party, a story time program that included crafts and grilled hot dogs on the front lawn.

Movie Mondays have started in Teen Central, and Sarah Granville plans to begin hosting Xbox gaming sessions as an effort to increase teen library usage.

Granville, Huey, Emma Hutchison, and Jennifer O'Neill attended Magic Mayhem at Barberton Schools on September 6 with the button maker and a prize wheel. Hutchison is looking forward to strengthening the relationship that is forming between the schools and BPL.

Website users will notice an updated look in the near future.

On October 22 at 5:00 p.m., the library will show *The Public*, followed by a discussion about the role of public libraries.

Guided Transitions, a day program for young adults with developmental disabilities, has begun bringing small groups of volunteers to BPL for job training. Children's Librarian Monica Haney is coordinating the effort, but the volunteers have been helping in all areas of the library.

Jennifer O'Neill is coordinating a bake sale during the Mum Fest with proceeds benefitting BPL's Relay for Life Team. Hutchison will be volunteering with Kiwanis and Rotary during the festival.

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Donations:

Barberton NAACP - \$10
S.T. Burdicko - 6 Playaway audiobooks & 4 books
Earth 'n Wood - 5 cubic yards of mulch
Mike Eberhart - 7 books
Danielle Fisher - 3 books
Debra Koprek-Nauer - 15 books
Noah McMahan - \$100
Jason Miller - 6 books

The family of George T. Rinker - Lightbulb from Barber Mansion ballroom
JoAnn Smith - 1 typewriter and 1 word processor
Tuesday Study Club - \$80.80
Craig Weber - 30 books
Mark Ziegler - 1 DVD
Anonymous - 832 books, 55 DVDs, 4 Magazines, 4 VHS Tapes

Moved by Leskanic, seconded by Ricks **to accept the donations.** Ayes: Doll, Leskanic, Ricks and White. Nays: None. Motion carried.

Other: Shaker Heights Public Library and Medina County District library have announced that they are doing away with overdue fines. Hutchison believes it may be beneficial for BPL to explore the option of going fine free, and will gather additional information for the Board's October meeting.

Facilities Services Manager Will Swigart attended the Leviton Punch-Down School.

RESOLUTION 21-2019 **Moved** by Doll, seconded by Leskanic **to promote Joan Mainville-Davis** from a part-time Page to a part-time Library Assistant, regularly scheduled 20 hours a week, in the Customer Services Department at \$9.02 per hour, effective September 30, 2019. Ayes: Doll, Leskanic, Ricks, and White. Nays: None. Resolution adopted.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of September for the Barberton Public Library was \$88,540.13.

Moved by Ricks, seconded by Doll **to accept the financial report, bank reconciliations and bills** paid for the month of August 2019. Ayes: Doll, Leskanic, Ricks and White. Nays: None. Motion carried.

Cornelius presented the Board with several reappropriations that were made to fund unexpected additional expenses related to BPL's telephone service and computer and information services.

The Library has not received the 2020 Blasingame projections, but Cornelius calculated an estimate based upon last year's statistics and a projection from the Ohio Department of Taxation. His estimate is \$994,000.00.00, which is approximately \$36,000.00 more than last year.

Cornelius informed the Board that the library is in the process of replacing staff and public computers, as Microsoft will discontinue support of Windows 7 in January 2020. Cornelius is ordering the new workstations in phases, so that Bob Rybka, BPL's IT Consultant, has sufficient time to install them.

RESOLUTION 22-2019 **Moved** by White, seconded by Doll **to purchase 45 workstations at \$626.00 each and 39 monitors at \$77.00 each**, totaling approximately \$31,000. Ayes: Doll, Leskanic, Ricks, and White. Nays: None. Resolution adopted.

Moved by Leskanic, seconded by White, **to request that the Friends of the Barberton Public Library reimburse the library for the cost of the new monitors.** Ayes: Doll, Leskanic, Ricks, and White. Nays: None. Motion carried.

Susanne Allen, Executive Director of the Barberton Community Foundation, will attend the October Board meeting.

COMMITTEE REPORTS

Building and Equipment Committee – No meeting held.

Finance and Audit Committee – No meeting held.

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Personnel Committee – No meeting held.

Summit County Library Trustees Council – The annual SCLTC meeting is scheduled for Thursday, October 10, 2019 at the Cuyahoga Falls Library. Doll and Hutchison plan to attend.

COMMUNICATIONS AND CORRESPONDENCE

Hutchison shared a letter from Barberton City School District thanking BPL for participating in their New Teacher Orientation.

OLD BUSINESS

Hutchison and Taylor Kane from Barberton High School met with staff at the Barberton Community Foundation regarding the eSports grant, and have an appointment to speak before their Grant Committee.

NEW BUSINESS

Hutchison shared information about a sculpture by local artist P.R. Miller, which he offered to BPL for \$5,000.00. Several Board members expressed the opinion that there are several major purchases to be prioritized over an art installation, but requested that Miller keep BPL in mind for future projects.

Moved by Doll, seconded by Leskanic, **to adjourn** the meeting at 7:52 p.m.

Heather McMullen, Vice-President

Jennifer Doll, Secretary