

Barberton Public Library
Regular Meeting Board of Trustees, August 22, 2019

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MEMBERS PRESENT

Jennifer Doll
Natalie Genet
C. Racyne Leskanic
Terri Masich
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Ann Hutchison, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer
Alison Huey, Children's Services Manager

President Masich called the meeting to order at 6:31 p.m.

Genet reported that the Friends of the Library are preparing for their fall book sale, which is to be held the weekend of Mum Fest.

Huey provided the Trustees with information and justification regarding the need to increase outreach services provided by the Children's Department. Huey left the meeting at 6:52 p.m.

Moved by McMullen, seconded by White **to move to executive session** to consider personnel issues at 6:53 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye. Motion carried. Hutchison, Cornelius, and Futrell remained in the room.

Motion by McMullen, second by Leskanic **to end executive session** and return to regular meeting at 7:13 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye. Motion carried.

RESOLUTION 19-2019 **Moved** by White, seconded by Doll **to increase the part-time Children's Librarian position** from 20 to 28 regularly hours regularly scheduled per week, effective the pay period beginning September 2, 2019. Ayes: Doll, Leskanic, Ricks, and White. Nays: Genet, Masich, and McMullen. Resolution adopted.

Moved by Doll, seconded by Leskanic **to approve the minutes** of the July 2019 regular meeting. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Hutchison reported that July circulation was the highest of 2019 at 33,715, and was up 12.2% from July 2018. AV continues to account for approximately 40% of the library's overall circulation. In July, 14,220 people visited the library. A new people counter was installed on June 28 and was positioned for more accurate counting.

Programs & Publicity: On August 13, the Barberton Herald reported on their Facebook page that emergency crews responded to an overdose in the library's parking lot after the library closed. This was a false report.

Potter Mania, a building-wide program held on July 31, was very well attended, with a door count that was 258 more than the previous Wednesday. Activities included positions classes, wand making, interactive sorting hat, Dumbledore impersonator, green screen photos and a selfie station.

In past years, BPL has promoted Library Card Sign-Up Month by forgiving customer fines in September. Hutchison feels it is better to work individually with customers to resolve issues with fines rather than providing a blanket forgiveness program for everyone, and would prefer not to offer the promotion this year. She will consider holding a food drive in exchange for reduced fines later this year.

White left the meeting at 7:25 p.m.

Donations:

Sandra Panzitta - \$15
JoAnn Smith – Typewriter and carrying case

Anonymous – 6 audio books, 330 books, 8 CDs, 93
DVDs, & 69 magazines

Moved by Doll, seconded by McMullen **to accept the donations.** Ayes: Doll, Genet, Leskanic, McMullen, and Ricks. Nays: None. Motion carried.

White returned to the meeting at 7:32 p.m.

Other: The eSports grant in collaboration with Barberton City Schools continues to be a work in progress.

The Library is now a stop on Barberton City Schools' summer bus tour for new teachers. On August 14, Huey gave teachers a tour of the building, followed by a Barberton landmark program presented by Local History Librarian Sarah Hays.

Hutchison presented the Board with a draft of BPL's 2020 Operating Calendar.

RESOLUTION 20-2019 – Moved by Ricks, seconded by Genet **to approve the library's 2020 Operating Calendar.**
Ayes: Doll, Genet, Leskanic, McMullen, Ricks, and White. Nays: None. Motion resolved.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of August for the Barberton Public Library was \$73,697.50.

Moved by Masich, seconded by McMullen **to accept the financial report, bank reconciliations and bills** paid for the month of July 2019. Ayes: Doll, Genet, Leskanic, McMullen, Ricks, and White. Nays: None. Motion carried.

Cornelius explained that the August 2019 cash flow is expected to be higher than usual because not all of July's bills were paid by the end of the month.

Cornelius presented the Board with several reappropriations and stated that there would be more to come in 2019.

The balance of Barberton Public Library's Endowment Fund was \$13,734.02 for the quarter ending June 30, 2019. Susanne Allen, the Executive Director of the Barberton Community Foundation, will attend the October 24, 2019 Board meeting.

COMMITTEE REPORTS

Finance and Audit Committee – No meeting held.

Building and Equipment Committee – No meeting held.

Personnel Committee – No meeting held.

Summit County Library Trustees Council – No meeting held.

COMMUNICATIONS AND CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

Cornelius provided an update on his health and thanked the Trustees for the card they sent him.

Moved by Ricks, seconded by Doll **to accept, with regrets, the resignation of Helen Gore** effective August 31, 2019. Ayes: Doll, Genet, Leskanic, McMullen, Ricks, and White. Nays: None. Motion carried.

Hutchison reported that the Reference Services Manager position has been vacant since August 6.

Moved by Doll, seconded by Leskanic **to move to executive session** to consider personnel issues at 8:01 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye. Motion carried. Hutchison, Cornelius and Futrell remained in the room.

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Motion by Ricks, second by Doll **to end executive session** and return to regular meeting at 8:23 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye.

Moved by White, seconded by Leskanic **for the Director to consult with an attorney** concerning personnel issues. Ayes: Doll, Genet, Leskanic, McMullen, Ricks, and White. Nays: None. Motion carried.

Moved by McMullen, seconded by Doll **to accept, with regrets, the resignation of Trustee Natalie Genet** effective September 5, 2019. Ayes: Doll, Genet, Leskanic, McMullen, Ricks, and White. Nays: None. Motion carried.

The Board would like to revise the Trustee application and will meet September 26 at 5:45 p.m. to discuss.

Moved by McMullen, seconded by Genet **to adjourn** the meeting at 8:26 p.m.

Terri Masich, President

Jennifer Doll, Secretary