

Barberton Public Library
Regular Meeting Board of Trustees, August 23, 2018

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MEMBERS PRESENT

Jennifer Doll
Natalie Genet
Racyne Leskanic
Terri Masich
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Ken Cornelius, Interim Director / Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

President White called the meeting to order at 6:32 pm.

Genet gave a Friends of the Library update. Their current balance is approximately \$10,600. They are currently in the process of rewriting the Friend's by-laws. Membership renewal is in November and all Board members are encouraged to become members.

Moved by Doll, seconded by Masich **to accept the minutes** of the July 2018 regular meeting. Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion carried.

DIRECTOR'S REPORT

Circulation: Cornelius reported July circulation of 34,653, which was 20.9% higher than last July. AV items circulated were 14,762, an increase of 14.2% from July of last year. There were 4,260 eMedia downloads, which was 39.1% higher than last year. Circulation of adult material was up 11.6%, teen circulation was up 10.8%, and juvenile material was up 36.7% compared to the same month last year. 222 new patron cards were issued. 1,082 items were added to the collection and 908 items withdrawn.

Programs & Publicity: The publicity folder was passed around. 56 programs were held in the library last month and were attended by 1,616 people. 1,490 of the total being at juvenile programs, 122 were at adult programs, and 4 were at a teen event. 31 outreach trips were made reaching 154 individuals. This included 153 adults and 1 teen. There were 2,402 patron interactions and 88.75 volunteer hours.

Donations:

Byron Barnes – 15 books
Patricia McGuire – 100 cross-stitched bookmarks and 5 books
Martha Porter - \$100 (in memory of Lois I. Mitchell)
Mallory Smith – 100 children books
Magic City Kiwanis - \$50 (in memory of Conrad Storad, Sr.)
Anne Sweeney – 2 books (in memory of George Weigand)
Anonymous – 526 books, 1 CD, 57 DVDs, 83 magazines, & 18 computer games

Moved by McMullen, seconded by Ricks **to accept the donations.** Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion carried.

A patron expressed interest in buying a block on our donor wall. Cornelius explained that the blocks represent book spines, which are engraved to acknowledge gifts over \$500. She donated \$600 in memory of her late husband.

Cornelius met with Dr. Lowell Zurbuch, who donated the O.C. Barber mansion columns to the library. He explained that the library could not afford to purchase safety enclosures for the columns, which were estimated to cost approximately \$5,000. Dr. Zurbuch offered to donate toward the cost of the enclosures, provided the library hangs a plaque next to the columns recognizing his donations.

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Other:

Cornelius presented the 2019 library operating calendar.

RESOLUTION 23-2018 – moved by Masich, seconded by McMullen **to accept the 2019 library operating calendar.**

Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion resolved

The library is closed on Monday December 24 and Tuesday, December 25. It affects only three employees and the patronage is usually very sparse for the four hours we are open on Sunday. We are anticipating an even sparser crowd since it is on the Sunday immediately prior to Christmas Eve (Monday) and Christmas (Tuesday).

Moved by Masich, seconded by Genet **to close the library** on Sunday, December 23, 2018. Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion carried.

RESOLUTION 24-2018 **Moved** by Doll, seconded by McMullen **to hire Sarah L. Massey** as a full time (regularly scheduled 35 hours per week) Librarian in the Children’s Department at \$15.75 per hour effective August 20, 2018.

Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion resolved

Lisa Paridon, who is a full-time Library Assistant in the Children’s Department, is tentatively planning to retire at the end of September and the library would like to replace her position with a full-time Librarian. Paridon is currently performing the duties of a Librarian, and this will provide the Children’s department additional flexibility in scheduling. Paridon’s current rate of pay is \$19.50 per hour and the library’s share of her health insurance is \$1,035 per month. Librarians have recently been hired at \$15.75 - \$17.00 per hour, with single-family coverage of approximately \$540 per month paid by BPL.

RESOLUTION 25-2018 **Moved** by Masich, seconded by Genet **to replace the position of full time Children’s Library Assistant with a full-time Children’s Librarian** upon the retirement of Lisa Paridon. Ayes: Doll, Genet, Leskanic, Masich, McMullen, and Ricks. Nays: None. Motion resolved

Community involvement: Melissa Futrell attended a Barberton Art Installation Committee meeting and a Barberton Bike Share Committee meeting.

Staff continuing education:

- Mary K. Ball – Ancestry Library Edition, Review of Genealogy Resources for OPLIN
- Dia Thomas - Exploring New Horizons, Voter Registration Responsibilities for Libraries
- Susanne Cogar - Voter Registration Responsibilities for Libraries

Jason Miller of College Now would like to invite the Board of Trustees to a ceremony announcing a grant they are receiving at Horizon Credit Union on September 14, 2018. The time of the ceremony has yet to be determined.

FISCAL OFFICER’S REPORT

The Public Library Fund distribution for the month of August for the Barberton Public Library was \$69,491.22.

Moved by Masich, seconded by McMullen **to accept the financial report, bank reconciliations and bills** paid for the month of July, 2018. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

The Barberton Public Library Endowment Fund was \$13,815.12 for the quarter ending June 30, 2018.

COMMITTEE REPORTS

Finance and Audit Committee – No meeting.

Building and Equipment Committee – No meeting.

Personnel Committee – No meeting.

Summit County Library Trustees Council – No meeting.

COMMUNICATIONS AND CORRESPONDENCE – None

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OLD BUSINESS – The Children’s Room carpeting is supposed to be completed tomorrow, but Cornelius believes the project will extend into next week. The total cost of the project is \$24,254.04.

NEW BUSINESS – The outdoor sign is in need of repair. The current quoted repair cost is \$3,472.00. The library has already spent several thousand dollars in repairs. The cost of a new sign is between \$16,000 and \$19,000.

The library wants to finish the flooring above the lobby entrance so the area can be utilized for various purposes including seasonal decorations. The area is currently unusable.

Moved by Masich, seconded by Genet **to adjourn** the meeting at 7:43 pm.

Chris White, President

Natalie Genet, Secretary