

Barberton Public Library
Regular Meeting Board of Trustees, August 24, 2017

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MEMBERS PRESENT

Jennifer Doll
Natalie Genet
Terri Masich
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Ken Cornelius, Fiscal Officer

MEMBERS EXCUSED

Caroline Brindo

President White called the meeting to order at 6:31 pm.

Genet gave a Friends of the Library update. The group will be working an East of Chicago fundraiser on September 13 where the FOL will receive 15% of sales when the library is designated on an order. She also gave updates on the Little Free Libraries. October 18 is the annual FOL meeting and officers will be elected. FOL donation cart is located on the main floor by the steps leading to the 2nd floor. The friends will be providing a minimum \$1,250 matching funds raised by the October fundraiser.

Moved by Doll, seconded by Masich **to accept the minutes** of the July 2017 regular meeting. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported July circulation of 28,655, which was 6.5% higher than last July. AV items circulated were 12,932, an increase of 9.4% from July of last year. There were 3,063 eMedia downloads, which was 8.4% higher than last year. Circulation of adult material was up 12%, teen circulation was up 19%, and juvenile material was down 3.56% compared to the same month last year. 287 new patron cards were issued. 1,079 items were added to the collection and 985 items withdrawn.

Programs & Publicity: The publicity folder was passed around. 41 programs were held in the library last month and were attended by 1,068 people. 1,027 of the total being at juvenile programs, 38 were at adult programs, and 3 were at a teen event. The most well-attended adult program was the NASA program with 22 in attendance. 55 outreach trips were made reaching 306 individuals. This included 12 juveniles, 200 adults, and 4 teens.

Donations:

Meaghan Herbert – 35 Beanie Babies
In Memory of Roasiro Tapdasen, MD – 3 boxes of CDs, DVDs, & VHS
Anonymous – 395 books, 17 magazines, 11 DVDs, & 9 CDs

Moved by Masich, seconded by Genet **to accept the donations.** Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

Bedel mentioned that the library will be accepting approximately 1/3 to 1/2 of the historical documents and items Summa Hospital is donating to the Library.

Other:

Bedel presented the 2018 library operating calendar.

RESOLUTION 15-2017 – moved by Ricks, seconded by Doll **to accept the 2018 library operating calendar.** Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved

The Stena Security System has been ordered and will be implemented next week.

Security camera issues have been resolved and are archiving properly.

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Fundraiser Update: The group is currently collecting baskets, donations and actively seeking event sponsors. The FOL will match the first \$1,250 received. The BCF has denied the library's request for matching funds to assist in refurbishing Teen Central. The BCF suggested that after the fundraiser is done, to reapply for potential matching funds.

Bedel has started working with the State Library of Ohio on strategic planning. The process includes a community survey and focus groups, seeking input from staff, board and the community. A date and time of October 17 at 5:30 pm was suggested by the board for the board focus group.

Community involvement: In July, BPL attended the Ward 6 Bike Parade and took the pop-up library to Better Block. In August so far, BPL had a presence at the BHS freshman orientation, BMS fifth grade open house, BEW open house, and BMS sixth and seventh grade open house.

Staff continuing education: Jennifer O'Neill attended Overdrive training as well as Analytic Station Basic and Advanced Training. Melissa Futrell attended Analytic Station Advanced Training. Dia Thomas did two webinars (Great Book-Group Reads and Enticing Book Club Picks). Kaitlin Braman attended a webinar entitled "Boost Your Social Media Campaigns".

FISCAL OFFICER'S REPORT

The Public Library Fund distribution for the month of August for the Barberton Public Library was \$68,369.82.

Moved by Ricks, seconded by Masich **to accept the financial report, bank reconciliations and bills** paid for the month of July, 2017. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

The Barberton Public Library Endowment Fund was \$13,344.29 for the quarter ending June 30, 2017.

COMMITTEE REPORTS

Finance and Audit Committee – A summary of the meeting held August 15 was presented by Masich.

Building and Equipment Committee – A summary of the meeting held August 15 was presented by Masich.

Personnel Committee – No meeting.

Summit County Library Trustees Council – No Meeting

COMMUNICATIONS AND CORRESPONDENCE – None

OLD BUSINESS – None

NEW BUSINESS – None

Moved by Masich, seconded by McMullen **to adjourn** the meeting at 7:15 pm.

Chris White, President

Natalie Genet, Secretary