

Barberton Public Library
Regular Meeting Board of Trustees, July 25, 2019

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MEMBERS PRESENT

Jennifer Doll
Natalie Genet
C. Racyne Leskanic
Terri Masich
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Ann Hutchison, Director
Melissa Futrell, Deputy Fiscal Officer
MacKenzie Milford, Library Assistant

President Masich called the meeting to order at 6:33 p.m.

Genet did not have any news to share from the Friends of the Library.

Milford left the meeting at 6:36 p.m.

Moved by Leskanic, seconded by Doll **to approve the minutes** of the June 27, 2019 Public Records Commission and the June 2019 regular meeting. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Hutchison reported that June circulation was the highest since January 2019, up 8.4% from June 2018 and 12.2 % overall from this time last year. eMedia circulation continues to be the largest area of growth, and is up almost 19% from 2018. AV materials accounted for 40.3% of the materials circulated, an increase of 6.3% over last year. In June, 944 new items were added to the collection, while 895 were withdrawn. Public computer use has increased, and new patron cards were issued to 192 customers. A new people counter has been installed, and Hutchison anticipates that the door count will increase as a result. Library staff are working on improving outreach services for teen and older adults.

Programs & Publicity: Craft Connections, an inclusive program for customers of differing ages and abilities, was attended by 34 people in July, up from 6 in June, and 94 children attended yesterday's Slime Time program.

The Relay for Life was held at Lake Anna on Saturday, July 20. BPL's team, the Reading Wizards, raised over \$1,800 with internal fundraisers planned by team captain Jennifer O'Neill.

Emma Hutchison has been attending planning meetings for the Barberton Labor Day BBQ & Music Fest at Lake Anna, which will be held on Saturday, August 31. Library staff will be in the front lawn with children's crafts and other activities. White mentioned that he believes that the entrance to the library's parking lot will be blocked for the event.

Futrell will attend a Children's Health Fair with Alison Huey on Saturday, August 10 at Barberton High School. Hutchison would like Customer Service staff to begin attending outreach events with the Librarians so that cards can be issued on site. BPL will also have a table at Magic Mayhem on September 6, and Hutchison hopes to have buttons made for the event.

Donations:

Barberton NAACP - \$10
Martha Bidlingmyer - \$1,000
Holly McInerney - 14 books

Anonymous - 4 audio books, 1,006 books, 1 CD, 1 CD-ROM, 68 magazines

Genet inquired whether donations intended for the Friends of the Library are included on this list. Staff members count all donations that are given to them.

Moved by McMullen, seconded by Ricks **to accept the donations**. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. None. Motion carried.

Other: Hutchison requested that the Board increase the part-time Children's Librarian position from 20 hours to 28 hours per week. This would allow Lisa Gilgenbach to accommodate the increased number of classes at Barberton

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Preschool and increase the number of classroom visits. Ricks extended congratulations and thanks on behalf of the Board for Gilgenbach's excellent job with children's outreach. The Board discussed the matter, and felt that it would be beneficial to table the matter until next month's Board Meeting.

Moved by White, seconded by McMullen, **to table increasing the part-time Children's Librarian hours** until the August 22, 2019 Board Meeting. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion carried.

Hutchison presented the Board with the Fiscal Officer Job Description and current salary. Masich inquired how long Hutchison thought that library could continue to function in Ken Cornelius's absence, and suggested finding a temporary substitute for the position if he will be unable to return in the near future.

Moved by White, seconded by Genet **to move to executive session** to discuss personnel issues at 6:58 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye. Motion carried. Hutchison and Futrell remain in the meeting.

Motion by Doll, second by Leskanic **to end executive session** and return to regular meeting at 7:23 p.m. Roll call: Doll-aye, Genet-aye, Leskanic-aye, Masich-aye, McMullen-aye, Ricks-aye, and White-aye. Motion carried.

Alison Huey has prepared an application for a small grant from the Barberton Community Foundation to start a Maker Space in the Children's Department. Plans for the space include a Lego wall, additional Mine Craft computers, and a 3D printer.

RESOLUTION 17-2019 – **Moved** by Genet, second by Ricks **to submit a small grant request for \$1000 from the Barberton Community Foundation** to start a Maker Space in the Children's Department. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion resolved.

Hutchison presented the Board with information regarding a collaborative grant with Barberton City Schools to the Barberton Community Foundation to support an eSports team. BPL's in-kind contribution to the project would primarily consist of a dedicated space in the Teen Room, staff time, and wiring.

RESOLUTION 18-2019 – **Moved** by Ricks, second by Genet **to proceed with a grant request from the Barberton Community Foundation** in support of an eSports team in conjunction with Barberton City Schools, provided that the Library's in-kind contributions do not exceed \$10,000. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion resolved.

Hutchison informed the Board that the LED sign on the Library's front lawn would need to be replaced, and that Facilities Services Manager Will Swigart has received quotes from a number of companies. Genet suggested asking the Friends of the Library for a donation toward the cost of a new sign.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of July for the Barberton Public Library was \$90,566.75.

Moved by Doll, seconded by McMullen **to accept the financial report, bank reconciliations and bills** paid for the month of July 2019. Ayes: Doll, Genet, Leskanic, McMullen, Ricks and White. Nays: None. Motion carried.

COMMITTEE REPORTS

Building and Equipment Committee – No meeting held.

Finance and Audit Committee – No meeting held.

Personnel Committee – No meeting held.

Summit County Library Trustees Council – No meeting held.

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COMMUNICATIONS AND CORRESPONDENCE

OLC Legislative Update: Hutchison reported that Governor Mike DeWine has signed Ohio's 2020-2021 budget into law, and the PLF has increased from 1.67 to 1.7% of the state's General Revenue Fund.

OLD BUSINESS

None.

NEW BUSINESS

McMullen will be unable to attend the August 22 meeting.

Moved by Doll, seconded by McMullen **to adjourn** the meeting at 7:53 p.m.

Terri Masich, President

Jennifer Doll, Secretary