

**Barberton Public Library**  
**Regular Meeting Board of Trustees, July 27, 2017**

Page 2266

**MEMBERS PRESENT**

Caroline Brindo  
Jennifer Doll  
Natalie Genet  
Terri Masich  
Heather McMullen  
Leon Ricks  
Christopher White

**ALSO PRESENT**

Julianne Bedel, Director  
Ken Cornelius, Fiscal Officer  
Melissa Futrell, Deputy Fiscal Officer  
William Judge, Barberton City Mayor

President White called the meeting to order at 6:34 pm.

Barberton Mayor William Judge administered the oath of office to Terri Masich.

*"Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Trustees of the Barberton Public Library, Summit County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?" Her reply was "I will."*

---

Terri Masich

Mayor William Judge left the meeting at 6:37 pm.

Genet gave an update for the Friends of the Library. The FOL are preparing for the upcoming Mumfest sale. Also, a Little Free Library was erected at Avilee Webb Park and they are still looking for a north end location.

**Moved** by Masich, seconded by Genet **to approve the minutes** of the June 22, 2017 Public Records Commission and the June 2017 regular meeting. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

**LIBRARIAN'S REPORT**

**Circulation:** Bedel reported June circulation of 28,133 which is 2.6% lower than last June. This month includes 2,757 eMedia and 12,174 AV circulation, each 2.4% lower than this month last year. Circulation of adult materials was about the same as last year, teen down 1.4% and juvenile down 7.6%. 321 new patron cards were issued. 1,217 new items were added and 1,254 items withdrawn.

**Programs & Publicity:** 1,318 individuals attended 48 library programs. 1,252 attended juvenile programs, 56 attended adult programs and 10 attended teen events. The most highly attended adult program was the Amelia Earhart program with 14 attendees. 43 outreach trips were made reaching 288 individuals with 154 of those visited were juveniles. Bedel distributed the current outreach schedule.

**Donations:**

Dorothy Bischoff – 26 books  
Tom DeSantis – 8 books  
Mary Ann Grace – 17 books  
Friends of Barberton Public Library - \$2,822 (to purchase AWE early literacy station for Children's Department)  
Autumn Fullmore -82 books  
Meaghan Jodoin Herbert – 45 Beanie Babies  
Kathryn Kendall – 4 Samsung charging / data cables  
William Norman – Devonian Period fossil  
Lucy O'Connell - 56 books, 2 video games, 1 CD-ROM, 15 DVD's  
Stephanie Petit – 10 books  
Abigail Robinson – Barberton football stadium & bath house figurines  
Samuel Silket – Report cards & graduation paperwork from various Barberton Schools  
Joanne Zulia – 1 book truck  
Anonymous – 726 books, 16 magazines, 26 DVDs, 9 audio books, 8 VHS tapes, & 7 Wii games

**Barberton Public Library**  
**Regular Meeting Board of Trustees, July 27, 2017**

Page 2267

**Moved** by Doll, seconded by Brindo **to accept the donations.** Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. None. Motion carried.

**Other:**

Notice has been received that Magics 6/8 Inc., DBA Magics Mart and Drive Thru has applied for a liquor permit. The library is 390 feet from the business. From an administrative perspective, Bedel had no objection.

**Moved** by Masich, seconded by Genet for Bedel **to respond to the Division of Liquor Control with a “No Objection” for the permit requested by Magics 6/8 Inc., DBA Magics Mart and Drive Thru.** Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. None. Motion carried.

Inventory review is ongoing. The library has not found evidence of control issues in additional parts of the collection.

Bedel and Cornelius met with a Checkpoint security representative and was informed the cost to implement their RFIQ system is between \$33,000 and \$38,000. It includes tagging our AV collection but does not include the print collection. They also watched a presentation from LatCorp on a product called LAT-Stena, a secured staff AV dispensing solution. Start-up cost for this system would be \$1,699. Bedel will see it in use at the CLEVNET quarterly meeting at Ritter Library in Vermillion.

Bedel and Futrell have been working on gathering information from several companies for a donor display wall in the main entrance vestibule. Once information is obtained, it will be reviewed with Cornelius and options will be brought to the Building Committee. Depending on the cost, the donor display will be considered for implementation this year or next.

Bedel is working on gathering product ideas and budget estimates for refreshing and updating Teen Central, which is the focus of the second Annual Benefit.

Kaitlin Braman and Bedel met with Marissa McClellan, Assistant Director of the Art Bomb Brigade, a project of the Myers school of Art at the University of Akron. The discussion centered around the installation of a mural on the south wall of the library (by the city’s parking lot) at an approximate cost of \$7,000. The project could be completed by September 21, 2017, and would feature a design approximately 32’ wide and 20’ high. It should be noted that high school students are not available and Summit Artspace is not a prospective partner. Although funds are currently available, this project would reduce potential year end carryover and thus erode future funding needs towards the end of our levy cycle. Bedel will seek a potential sponsor for funding.

The Library was approached by the BCF and Summa to take donations of Barberton Hospital historical items and records. After review by Susanne Cogar, Sarah Hays and Bedel, the plan is to accept the donation and move it to the library for evaluation. Depending on the contents, the hope is to fill in some gaps in our research collection regarding the hospital and develop a stand-alone program, rotating display and a collection in the Summit Memory Project which tells the story of the evolution of health services in Barberton.

Staff continuing education: Dia Thomas attended several readers’ advisory sessions including Sleeper Hits for the Summer (Library Journal), Spring the Trap: Mysteries That Won’t Let Go (Booklist), and Listen Up! New Audiobooks for Summer and Beyond. Jennifer O’Neill attended a CLEVNET Technical Services SIG meeting. Susanne Cogar went to the State Library of Ohio for LSTA Ohio Conservation Grant Training. Finally, our EAP provider presented a session on “Managing Conflict in the Workplace” which was attended by eleven staff members.

Bedel finished her term on the ALA RWA Awards Jury and was appointed to a two-year term on the PLA Gordon M. Conable Award Jury. The Gordon M. Conable award is a national honor given annually to recognize a public library staff member, a library trustee, or a public library which has demonstrated a commitment to intellectual freedom and the Library bill of rights.

**FISCAL OFFICER’S REPORT**

The Public Library Fund tax distribution for the month of July for the Barberton Public Library was \$89,192.35.

Cornelius reviewed the various revenue reports and how they interacted with each other.

**Barberton Public Library**  
**Regular Meeting Board of Trustees, July 27, 2017**

**Moved** by Ricks, seconded by Brindo **to accept the financial report, bank reconciliations and bills** paid for the month of June, 2017. Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

Cornelius reviewed the need to reallocate the petty cash on hand at the library since all check out responsibility has now been transferred to the Customer Services circulation as a result of the recent renovation.

**RESOLUTION 14-2017** Moved by Doll, seconded by Masich to reallocate cash on hand as follows: increase Petty Cash (located in the Fiscal Office safe) \$25 and decrease Children’s Department cash drawer \$25. This will result in the following allocation of cash on hand:

\$110.00	Petty Cash (In Fiscal Office Safe)
\$50.00	Fiscal Officer cash drawer
\$50.00	Circulation fine drawer
\$100.00	Circulation fax/copy drawer
\$25.00	Children's Dept. cash drawer
\$20.00	CHL fine drawer
\$5.00	Local History cash drawer
<hr/>	
<b>\$360.00</b>	<b>TOTAL</b>
<hr/> <hr/>	

Ayes: Brindo, Doll, Genet, Masich, McMullen, and Ricks. None. Motion resolved.

**COMMITTEE REPORTS**

**Building and Equipment Committee** – A summary of the meeting held July 18 was presented by Bedel.

**Finance and Audit Committee** – A summary of the meeting held July 18 was presented by Bedel.

**Personnel Committee** – No business discussed held.

**Summit County Library Trustees Council** – none

**COMMUNICATIONS AND CORRESPONDENCE** – none

**OLD BUSINESS** – None

**NEW BUSINESS** - None

**Moved** by Brindo, seconded by Masich **to adjourn** the meeting at 7:29 pm.

\_\_\_\_\_  
Chris White, President

\_\_\_\_\_  
Natalie Genet, Secretary