

**Barberton Public Library**  
**Regular Meeting Board of Trustees, June 28, 2018**

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**MEMBERS PRESENT**

Jennifer Doll  
Natalie Genet  
Terri Masich  
Heather McMullen  
Leon Ricks

**ALSO PRESENT**

Julianne Bedel, Director  
Ken Cornelius, Fiscal Officer  
Melissa Futrell, Deputy Fiscal Officer

**MEMBERS EXCUSED**

Christopher White

Vice President Masich called the meeting to order at 6:31 pm.

Bedel stated the Friends of the Library made approximately \$300.00 at the fundraiser, donated \$250 to Mumfest, acquired three new members, and donated \$3,500 for preschool books. She also recommended that board members attend the FOL meetings.

**Moved** by Doll, seconded by McMullen to **accept the minutes** of the May 2018 regular meeting. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

**LIBRARIAN'S REPORT**

**Circulation:** Bedel stated May circulation for this year was 28,230, which is 6.84% higher than last May. YTD circulation is 2% higher than this time last year. May had 12,124 AV circulations, a decrease of 1.5% from last year and 3,667 in eMedia, which is 33% higher than last year. Circulation of adult materials was up 4.9%, teen was up 12.3%, and juvenile was up 4.6%. 1,232 new items were added and 262 items withdrawn. 156 new patron cards were issued.

**Programs & Publicity:** The publicity folder was passed around. 272 individuals attended 16 library programs. 218 attended juvenile programs and 54 were at adult programs. 55 outreach trips were made reaching 2,343 individuals (2126 were children, 204 were adults, and 13 were teens). The library is in the process of updating the AMHA service agreement so we can reinstate Mommy and Me time in the Van Buren Homes this fall as well as coordinate several new service days at the Van Buren Homes and Crimson Terrance. The Library signed the outreach service agreement with the Barberton City Schools to formalize the preschool plans. The FOL have donated \$3,500 for preschool books, Magic City Kiwanis have donated \$600 for the same, and there is a pending request with the Barberton Kiwanis. 1,943 questions were answered. Volunteers and our intern contributed 81.5 hours of service.

**Donations:**

Akron Art Museum – 4 tickets for Adult SRC  
Akron Rubber Ducks - 2 ticket vouchers for Adult SRC  
James Arnett - 80 books  
Barberton NAACP - \$10  
Martha Bidlingmyer - \$1,000  
Dorothy Bischoff - 4 books  
Chipotle - 50 free kid's meal coupons & 75 buy one get one free burrito coupons, for Children's SRC  
Beverly Cookro - 287 books  
Karen Koslowski-Cahoon - 3 books  
Durbin's Magic Freeze - 150 free small cone coupons for Children's SRC  
East of Chicago - 100 free personal pizza coupons for Children's SRC  
Fast Lane Bowling - 50 free game of bowling coupons for Children's SRC  
Kave - 100 free smoothie coupons for Children's SRC  
Lake Anna YMCA - 2 3-day passes for Adult SRC  
McDonald's - 100 free smoothie coupons for Children's SRC  
Scott Petty - Miscellaneous office supplies  
Kathryn Hardgrove Popio - 1 copy of her book, Cross Keys, Carpet Bag and Pen  
Ramseyer Farms - 25- \$5 off corn maze coupons for Children's SRC  
Rock and Roll Hall of Fame - 2 ticket vouchers for Adult SRC  
Phyllis Strickler - 5 books  
Stuff Genie - 50- \$5 off \$10 purchase coupons, for Children's SRC

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In Memory of Jim Weigand - \$100, from former coworkers Barb DeAngelis, Mary Eritano, Rubina Lakic & Diana Staten

Anonymous - 1 audio book, 757 books, 40 CDs, 1 DVD, 17 magazines & 1 video game

**Moved** by Ricks, seconded by Doll to **accept the donations**. Ayes: Doll, Genet, Masich, McMullen and Ricks. Nays: None. Motion carried.

**Other:**

Mackenzie Milford and Marcia Nicholson hve successfully completed their six month probation period.

**RESOLUTION 15-2018** **Moved** by Genet, seconded by Ricks to **hire Lauren Planitzer** as a part-time (regularly scheduled 15 hours per week) Page in the Customer Services Department at \$8.30 per hour effective July 2, 2018. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

**RESOLUTION 16-2018** **Moved** by McMullen, seconded by Doll to **hire Jaycee Lappin** as a part-time (regularly scheduled 15 hours per week) Page in the Customer Services Department at \$8.30 per hour effective July 2, 2018. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

**RESOLUTION 17-2018** **Moved** by McMullen, seconded by Doll to **transfer Lisa Gilgenbach** to a part-time (regularly scheduled 20 hours per week) Librarian in the Children Services Department at \$24.13 per hour effective upon the start date of the Children's Services Manager successor. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

**Moved** by Genet, seconded by McMullen to **accept, with regrets, the resignation of Julianne Bedel** effective July 20, 2018. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

**FISCAL OFFICER'S REPORT**

The Public Library Fund tax distribution for the month of June for the Barberton Public Library was \$85,816.16.

Cornelius reviewed the current Statement of Finances, Payment Listings, and Bank Reconciliation.

**Moved** by Ricks, seconded by Genet to **accept the financial report, bank reconciliations and bills** paid for the month of May, 2018. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion carried.

**COMMITTEE REPORTS:**

**Building and Equipment Committee** – No meeting was held this month.

**Finance and Audit Committee** – No meeting was held this month.

**Personnel Committee** – No meeting was held this month.

**Summit County Library Trustees Council** – none

**COMMUNICATIONS AND CORRESPONDENCE** –

**OLD BUSINESS** –

**RESOLUTION 18-2018** **Moved** by Doll, seconded by Genet to request the Barberton Board of Education to **appoint Carol Leskancic** to the Barberton Public Library Board of Trustees to fulfil the unexpired term ending August 31, 2019. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

**NEW BUSINESS** –

**RESOLUTION 19-2018** **Moved** by Doll, seconded by McMullen to **contract with the firm of Bradbury Miller Associates** to conduct a search for a Library Director at a flat fee of \$12,000. Ayes: Doll, Genet, Masich, McMullen, and Ricks. Nays: None. Motion resolved.

Cornelius stated that if the search lasted six months, there would be a net saving of \$25,000 due to not paying the \$37,500 Director's salary less the search contract cost of \$12,000.

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**Moved** by Masich, seconded by Doll **to move to executive session** to consider the appointment of an interim Director at 7:25 pm. Roll call: Doll-aye, Genet-aye, Masich-aye, McMullen, aye, and Ricks-aye. Motion carried. Bedel, Cornelius, and Futrell left the room.

**Motion** by Masich, second by Doll **to end executive session** and return to regular meeting at 7:35 pm. Roll call: Doll-aye, Genet-aye, Masich-aye, McMullen, aye, and Ricks-aye. Motion carried. Bedel, Cornelius, and Futrell entered the room.

Doll will send out an email to employees requesting a letter of interest from any employee wishing to fill the interim position of Director. The response deadline is July 13, 2018.

**Moved** by Genet, seconded by Doll **to adjourn** the meeting at 7:45 pm.

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Terri Masich, Vice-President

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Natalie Genet, Secretary