

MEMBERS PRESENT

Jennifer Doll
Natalie Genet
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

MEMBERS EXCUSED

Caroline Brindo
Terri Masich

President White called the meeting to order at 6:33 pm.

Genet stated the Friends of the Library made \$1,300 at the Cherry Blossom book sale, which was the largest amount the Friends have ever earned at a book sale. A cookbook raffle earned \$70. Ten individuals have applied for the FOL scholarship. FOL received a check from Amazon Smile for \$44. A consignment earned \$47. Friend's Bucks were discussed. An AWE children's computer is being purchased by the Friends for the library with assistance from the BCF for one-third of the cost.

Moved by Ricks, seconded by Genet **to accept the minutes** of the April, 2017 regular meeting with the changing of the spelling of the word waved to waived. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported April circulation of 23,301, which is 8% less than last year. This month includes 2,583 eMedia downloads, which is 2.5% higher than the same month last year and 12,439 AV circulations, which is 9% lower than last year. Circulation of adult materials was down 11.6%, juvenile down 0.5% and teen down 5.6% compared to last April. 202 new patron cards were issued. 1,079 new items were added to the collection while 638 items were withdrawn.

Programs & Publicity: Publicity folder was passed around. 635 individuals attended 34 library programs last month, which was a decrease of 12% from last year. 478 of that total attended juvenile programs, 121 attended adult programs and 36 were at teen programs. The most well attended adult program was the "Barberton Landmarks" local history program with 30 in attendance. Vegetable gardening was well attended for a Saturday event with 17 adults at the program. 50 outreach trips were made reaching 944 individuals, a 14.7% increase from the same month last year. 835 of those served were at juvenile outreach visits. Children's Department librarians visited schools to promote the Summer Reading Club. Registration for that program begins May 30, The Akron ZooMobile kicks off programming in June. 2,414 reference questions were answered.

Donations:

Ophelia Averitt - \$10
Kathy Brown - 6 books
Lisa Devenport - \$100 (for Children's Department program supplies)
Friends of Barberton Public Library - \$294.95 (for lobby clock)
Helen Miller - Kindle Fire tablet with case
Anonymous - 465 books, 6 magazines, 13 DVDs, 1 VHS tape

Moved by Ricks, seconded by Doll **to accept the donations.** Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

Other:

Fundraiser: Notes from the initial meeting were in the packet. The next meeting is Tuesday, July 11, at 5:30 pm in the Board Room. The Fundraising drive will be during the last quarter of 2017, with the signature event Saturday, October 14, from 6:00 pm to 8:30 pm. The theme is Oktoberfest and the goal is \$10,000. The BCF and FOL will be asked to match what the library raises during the drive. This would give community members the opportunity to triple their contribution. The goal for the drive will be to leverage donations to an amount sufficient to make substantial impact on the quality of the environment in Teen Central, with priorities being lighting, technology, furniture and wall color. Bedel is working to get a project estimate and a drawing or other graphic.

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RESOLUTION 9-2017 Moved by Ricks, seconded by Genet, for Bedel to apply for a Barberton Community Foundation grant to match funds raised during the 2017 fundraising benefit drive from October 1 through December 31, 2017 and to be used to impact the quality of Teen Central with priorities given to lighting, technology furniture and wall color. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion resolved.

RESOLUTION 10-2017 Moved by Doll, seconded by McMullen, for the library to apply for a Friends of the Library grant to match funds raised during the 2017 fundraising benefit drive from October 1 through December 31, 2017 and to be used to impact the quality of Teen Central with priorities given to lighting, technology furniture and wall color. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion resolved.

The Library has been served notice that Ignite Brewing Company, Ltd. has applied for a new A1c liquor permit. Under ORC 4303.022, this permit is for “Manufacturer of Beer – Producing up to 31 million gallons per year wherever produced, for sale on premises at retail, for on premises consumption, and sell beer products to retail and wholesale permit holders.” The library is approximately 185 feet from the business. From an administrative perspective, Bedel had no objection to this permit.

Moved by Genet, seconded by Genet for Ricks to respond to the Division of Liquor Control with a “No Objection” for the permit requested by Ignite Brewing Company, LTD. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

Community Engagement:

Saturday, April 29, the library had activities and provided information at the Lake Anna YMCA “Healthy Kids Day”.

Saturday, May 13, the library was at the Job Fair at the Barberton Middle School

Tuesday, May 16, staff participated at the “Magical Beginnings Fair” at the YMCA.

Continuing Education:

Kaitlin Braman participated in an e-mail marketing impact webinar; Lisa Paridon attended the Virginia Hamilton Conference on multicultural juvenile literature at Kent State University; Mary Kay Ball, Melissa Futrell, Lisa Gilgenbach, and Carie Stansky-Hunter attended the OLC North Chapter Conference; Susanne Cogar attended OLC’s Northeast Chapter Conference; Sarah Hays attended the two-day Oho Genealogical Society Conference.

Beginning Friday, May 26, the library will be a host site for the Summit Cycling Bike Share program. Ceremonies will be held that day at 3:00 pm.

The library has entered into a partnership agreement with the Akron Metropolitan Housing Authority to provide SRC outreach programming at Van Buren Homes on a weekly basis over the summer. The library will explore the possibility of offering outreach story time at their location in the fall.

Cat’s Meow village libraries have arrived. The total cost for 100 pieces is \$1,065. They will be sold at \$20 each. After taxes, this project will yield a net profit of \$863. Sales will start in June and be available in the Customer Services Department.

FISCAL OFFICER’S REPORT

The Public Library Fund tax distribution for the month of May for the Barberton Public Library was \$77,033.69.

Moved by Ricks, seconded by Doll to accept the financial report, bank reconciliations and bills paid for the month of April, 2017 with the of the Fund Status report date corrected to April 30, 2017 and its corresponding data updated. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

RESOLUTION 11-2017 Moved by McMullen, seconded by Ricks to accept the 2018 estimated tax budget as presented. Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion resolved. (See Page 2262)

Cornelius will provide a copy of the budget to the school board for their approval at their June meeting.

COMMITTEE REPORTS

Building and Equipment Committee – A summary of the meeting held May 16 was presented by McMullen.

Bedel announced that a required update of two new infrared door detectors will be needed for the elevator doors at a total cost of \$4000.

Finance and Audit Committee – A summary of the meeting held May 16 was presented by Ricks.

Personnel Committee – A summary of the meeting held May 16 was presented by Doll.

Moved by Ricks, seconded by Doll **to accept, with regrets, the resignation of Tracy Albert** effective May 25, 2017.
Ayes: Doll, Genet, McMullen, and Ricks. Nays: None. Motion carried.

Summit County Library Trustees Council – No Meeting

COMMUNICATIONS AND CORRESPONDENCE – Bedel provided cards for the Trustees to respond to legislators pertaining to the potential reduction of the PLF in the budget.

OLD BUSINESS – none

NEW BUSINESS – none

Moved by Genet, seconded by McMullen **to adjourn** the meeting at 7:43 pm.

Chris White, President

Natalie Genet, Secretary

Barberton Public Library
2018 Tax Budget

		ACTUAL	ACTUAL	CURRENT YEAR	BUDGET YEAR
		2015	2016	ESTIMATE	ESTIMATE
				2017	2018
1000	General Revenue Fund				
	Beginning Cash Fund Balance 1/1	1,250,979	788,699	729,583	807,683
	REVENUES				
	General Property Tax / RE	457,346	650,969	650,000	650,000
	Public Library Fund (PLF)	888,814	888,353	875,000	850,000
	Other Revenue	58,033	57,466	57,500	57,500
	Total Revenue	1,404,193	1,596,788	1,582,500	1,557,500
	EXPENDITURES				
	Library Services				
110	Public Service - Salaries & Benefits	903,266	962,210	1,014,700	1,045,000
110	Public Service & Programs - Other	13,684	14,707	15,700	15,700
120	Collection Development & Processing	164,860	189,078	189,000	189,000
	Total Library Services	1,081,810	1,165,995	1,219,400	1,249,700
	Support Services				
210	Facilities Operation & Maintenance	103,779	81,863	90,000	92,000
220	Information Services	88,529	87,486	90,000	92,000
230	Business Administration	82,566	73,245	80,000	82,000
	Total Support Services	274,874	242,594	260,000	266,000
	Capital Outlay	9,789	47,315	25,000	25,000
	Contingencies	-	-	-	10,000
	Total Expenditures	1,366,473	1,455,904	1,504,400	1,550,700
	Cash Flow from Operations	37,720	140,884	78,100	6,800
	Transfers In/(Out)	(500,000)	(200,000)	-	-
	Revenue over/(under) Expenditures	(462,280)	(59,116)	78,100	6,800
	Ending Cash Fund Balance	788,699	729,583	807,683	814,483
	Less Encumbrances	-	-	-	-
	Ending Unencumbered Fund Balance 12/31	788,699	729,583	807,683	814,483
	INACTIVE FUNDS		400,000	400,000	400,000
	ACTIVE CASH AVAILABLE	788,699	329,583	407,683	414,483
	Capital Projects				
4001	Building & Equipment				
	Beginning Cash Fund Balance 1/1	335,160	765,557	39,302	9,302
	Revenues	-	-	-	-
	Expenditures	59,603	926,255	30,000	7,000
	Transfers In/(Out)	490,000	200,000	-	-
	Revenue over/(under) Expenditures	430,397	(726,255)	(30,000)	(7,000)
	Ending Cash Fund Balance	765,557	39,302	9,302	2,302
	Less Encumbrances	-	-	-	-
	Ending Unencumbered Fund Balance 12/31	765,557	39,302	9,302	2,302
4004	619 W. Tuscarawas				
	Beginning Cash Fund Balance 1/1	10,914	20,914	-	-
	Revenues	-	-	-	-
	Expenditures	-	20,914	-	-
	Transfers In/(Out)	10,000	-	-	-
	Revenue over/(under) Expenditures	10,000	(20,914)	-	-
	Ending Cash Fund Balance	20,914	-	-	-
	Less Encumbrances	-	-	-	-
	Ending Unencumbered Fund Balance 12/31	20,914	-	-	-