

Barberton Public Library
Regular Meeting Board of Trustees, April 19, 2018

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MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
Heather McMullen
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Melissa Futrell, Deputy Fiscal Officer

MEMBERS EXCUSED

Natalie Genet
Terri Masich

President White called the meeting to order at 6:39 pm.

Bedel reported that the Friends of the Library met last night with Mayor Judge as their guest to share information on the Barberton Forward, Neighborhoods First initiative. Money has been secured to purchase an RV for the project, but the City is also looking for community partners to donate \$5,000 each toward the vehicle. The FOL currently have a combined balance of \$13,333.89 in their checking and savings accounts. They will be hosting a fundraiser at the Library on June 2.

Moved by Doll, seconded by Ricks **to accept the minutes** of the March 2018 regular meeting. Ayes: Doll, McMullen, and Ricks and White. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported that March 2018 circulation was 27,752, which is 3.31% less than last March. This includes 3,945 eMedia downloads which is 64.31% more than last year. AV circulation was 12,098, which is 10.81% lower than March of 2017. Circulation of adult materials was down 7.55%, teen was down 18.07% and juvenile was down 12.7%. 1,106 new items were added and 1,247 items withdrawn. 165 new patron cards were issued.

IT reported that a software configuration change stopped the wireless usage counting. The issue has been rectified, but usage in the last week in March and the first two weeks in April was not properly recorded, which will result in underreporting for that time period.

Barberton City Schools have confirmed that they will allocate a preschool classroom for the 2018-19 school year for library use. We will begin satellite service at the preschool in the fall.

Programs & Publicity: 963 individuals attended 55 library programs, a decrease of 5.75% from last March. 794 attended juvenile programs, 164 attended adult programs, and 5 were at teen programs. 49 outreach trips were made reaching 960 individuals, with 871 being children. There were 2,450 patron interactions, and Reference Department volunteers and our intern contributed 122.25 hours.

Children's Department staff will begin conducting classroom visits in May to promote Summer Reading Club.

Donations:

Christine Bunck – 7 books
Marco Burnette – 7 BHS yearbooks
Barbara Frank – 30 books
Kathy Krunich – 2 books
Denise Miller – 700 books
Linda K. Moyers - \$195
William Richards – Gift subscription to *Air & Space* magazine
Anonymous – 227 books, 36 magazines, 2 CDs & 1 DVD

Moved by McMullen, seconded by Ricks, **to accept the donations.** Ayes: Doll, McMullen, and Ricks and White. Nays: None. Motion carried.

Brindo entered the meeting at 6:56 PM.

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Other:

RESOLUTION 10-2018 Moved by McMullen, seconded by Brindo to purchase Children's Department carpeting from Shaw Contract in an amount not to exceed \$25,000. Ayes: Brindo, Doll, McMullen, and Ricks. Nays: None. Motion resolved.

The furniture for Teen Central has been ordered. Bedel is working with Cleveland Lighting South to identify LED light fixtures that are budget friendly and offer a higher light output than what we have now.

Moved by Ricks, seconded by Doll to accept, with regret, the resignation of Teresa Lambert effective May 11, 2018. Ayes: Brindo, Doll, McMullen and Ricks. Nays: None. Motion carried.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of April for the Barberton Public Library was \$58,791.66.

Bedel briefly reviewed the statement of finances, noting that our ending balance for March was \$890,149.63 with a positive cash flow of \$16,437.05 for the month and \$7,446.31 year to date.

Moved by Ricks, seconded by McMullen to accept the financial report, bank reconciliations and bills paid for the month of March 2018. Ayes: Brindo, Doll, McMullen, and Ricks. Nays: None. Motion carried.

COMMITTEE REPORTS

Building and Equipment Committee – No meeting held.

Finance and Audit Committee – No meeting held.

Personnel Committee – No meeting held.

Summit County Library Trustees Council – No meeting held

COMMUNICATIONS AND CORRESPONDENCE

Bedel attended the OLC's Legislative Day on April 11 and met with Senator Vernon Sykes and Representative Tavia Galonski to discuss library work in the community and to thank them for their current and future support.

White inquired when the elevator would be fixed, and was curious about why it had taken so long to repair. Bedel replied that a number of factors kept it from being repaired in a timely manner, including coordinating schedules between the state inspector and our repair company, as well as the fact that it initially broke down over a holiday weekend, and anticipates that it will be operational tomorrow.

Heather McMullen exited the meeting at 7:25 PM

White asked Bedel about the OLC Opioid Symposium that she attended earlier this month. She replied that she received a great deal of interesting and helpful information during the conference, and that she believes that BPL is currently employing the best practices considering our size, current staffing levels and resources.

OLD BUSINESS – None

NEW BUSINESS – None

Moved by Brindo, seconded by Doll to adjourn the meeting at 7:29 pm.

Chris White, President

Leon Ricks, Acting Secretary