

Barberton Public Library
Regular Meeting Board of Trustees, February 27, 2020

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MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
C. Racyne Leskanic
Terri Masich
Heather McMullen
Holly Miller

ALSO PRESENT

Ann Hutchison, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer
Mayor William Judge

MEMBERS EXCUSED

Leon Ricks

President Masich called the meeting to order at 6:29 p.m.

Judge administered the oath of office to Cornelius.

"Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio and impartially discharge your duties as Deputy Fiscal Officer of the Barberton Public Library, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office, and until your successor is selected and qualified?" His reply was "I do."

Kenneth Cornelius, Fiscal Officer

Judge left the meeting at 6:31 p.m.

Hutchison reported that the Friends of the Library have a total of \$12, 204.00 in checking and savings, and currently have 78 individual members and five business sponsorships. On February 14, they had a table in the lobby with romance books and candy and they raised \$16 in donations. At their February 19 meeting, the FOL voted against the addition of a second scholarship and Hutchison presented them with a list of donation requests for 2020. All of the Little Free Libraries are currently empty due to water damage. Payment for their March 15 fundraiser is due February 29.

Moved by Doll, seconded by Leskanic, **to accept the minutes** of the January 2020 meeting. Ayes: Brindo, Doll, Leskanic, McMullen and Miller. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Hutchison reviewed the Ten Year Circulation Report. January 2020 circulation was 30,625, which is 5.89% lower than January 2019. eMedia circulation is up 17.63% from last January. Last month, 652 people attended 27 library programs, up 87% from January 2019. In January 2020, 10,520 people visited the library, an increase of 14% from last year, and 939 new items were added to the collection, while 1,114 were withdrawn.

Programs & Publicity: The Chinese New Year Festival on February 1 was attended by 63 people. The first Game On program for students in grades 7-12 was attended by 13 teens. Upcoming programs of note include Fancy Nancy's Tea Party and K-9 Connections on March 11, Local History's presentation on 1976 BHS Basketball Team on March 18, followed by a meet and greet with the team's Bodnar twins on March 20.

Donations:

Joan Leasure McAnlis - Cast iron bell from Portage Elementary School
Anonymous - 355 Books, 20 DVDs

Moved by Brindo, seconded by McMullen, **to accept the donations**. Ayes: Brindo, Doll, Leskanic, McMullen and Miller. Nays: None. Motion carried.

Other: The library will hold a Food for Fines campaign in April.

The 2020 Census begins in March. April 1 is National Census Day, and the library will provide hands-on help completing the questionnaire and serve light refreshments.

The library will host Raise: Good Jobs for Greater Akron events this summer to connect people with information, resources and support in finding employment.

The Akron Summit County Visitors' Bureau visited BPL during an eSports session, and plans to feature the library's involvement with the program.

Hutchison and Futrell attended a meeting regarding food scarcity in Barberton hosted by the Community Foundation.

Staff Development Day was February 17. The day included a scavenger hunt, building and fire extinguisher safety, and a self-defense session, as well as full-staff certification in KultureCity sensory inclusion.

The City's Change for Change event benefitting BPL is Friday, February 28 from 4:30-7:00 p.m. at Casa Del Ranchero.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of February for the Barberton Public Library was \$95,171.51.

Cornelius distributed and reviewed the 2019 Annual Financial Report.

Moved by McMullen, seconded by Leskanic, **to accept the financial report, bank reconciliations and bills paid for the month** of December 2019. Ayes: Brindo, Doll, Leskanic, McMullen and Miller. Nays: None. Motion carried.

COMMITTEE REPORTS

Finance and Audit Committee: No meeting held.

Personnel Committee: Hutchison read the minutes from the February 11 meeting.

RESOLUTION 6-2020 – **Moved** by Leskanic, seconded by McMullen, **to retroactively compensate Melissa Futrell in the role of Interim Fiscal Officer** from November 13, 2019 through January 31, 2020 at the rate of \$25.39 per hour. Ayes: Brindo, Doll, Leskanic, McMullen and Miller. Nays: None. Resolution adopted.

RESOLUTION 7-2020 – **Moved** by Doll, seconded by Leskanic, **to approve the transfer of Ann Hutchison's remaining sick leave balance** from Akron Summit County Public Library, as stated in the employee handbook. Ayes: Brindo, Doll, Leskanic, McMullen and Miller. Nays: None. Resolution adopted.

Building and Equipment Committee: Hutchison read the minutes from the February 18 meeting.

The Board requested that a tour of the O.C. Barber Pig Barn be scheduled with the Barberton Historical Society for either March 11 or March 24 at 6:00 p.m.

Summit County Library Trustees Council – No meeting held.

COMMUNICATIONS AND CORRESPONDENCE

OLC Legislative Update: The OLC will host a New Trustee Workshop on March 7, and the Trustee Dinner is April 9 at the Holiday Inn in Independence. Hutchison will register interested Trustees for either event. Hutchison hopes to attend OLC's Legislative Day in Columbus on April 21. Interested Trustees are welcome to join her.

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OLD BUSINESS

The library has been approved as a Passport Acceptance Facility. Staff from Reference and Customer Service will serve as Passport Agents after completing web-based training.

NEW BUSINESS

Miller shared information about PCs for People, a non-profit organization that provides free computers and internet service to low-income families. The Board would like to coordinate an event with them at BPL.

Moved by Brindo, seconded by Doll, **to adjourn** the meeting at 7:59 p.m.

Terri Masich, President

Jennifer Doll, Secretary