



BARBERTON PUBLIC LIBRARY Volunteer Policy

The library's volunteer program is designed to expand and enhance public service to the community. Volunteers generally provide support services to paid staff and/or work on special projects. Volunteers learn more about the library and its place in the community and observe first-hand the way the library serves the community's needs.

A person over the age of 13 who would like to volunteer at the library must complete a volunteer application. If a volunteer opportunity exists, the appropriate department manager, or his or her designee, will review the application, interview appropriate candidates, check references, assign tasks, establish a schedule, and train and supervise the volunteer. The library will perform a criminal background check before an adult volunteer (age 18 or older) begins working regular shifts. Because they represent the library to the public, volunteers must adhere to library policies and standards of behavior.

Volunteers are not covered under the library's workers compensation coverage.

Where possible, in appropriate circumstances, and at the sole discretion of the library, the library may choose to assist the local courts and other social service agencies by providing community service and /or library work experience for individuals.

A library friends group is a formal association of people who unite to plan and execute, in conjunction with library goals, programs and events to benefit the library. In particular, a friends group is often heavily involved in fund-raising for the library and usually holds periodic book sales. Friends groups always serve at the pleasure of the library board of trustees, which is the only body with legal authority to set policy for the development of the library.

All Library policies have been designed to maximize available resources and ensure accessibility. They are always subject to review and revision by the Board of Trustees as necessary.

Adopted by the Board of Trustees March 22, 2012, Resolution #8-2012