



Barberton Public Library Library Card Policy

Borrowing Regulations

Ohio residents are entitled to free library services and may apply for a borrower's card. By Ohio law, library records are private (see the Library's Personal Information policy for more information), and the Library does not permit spouses or other family members to use each other's library cards.

The Library offers individual (juvenile and adult), homebound, Three for Me, teacher cards, and Ecards.

1. Individual adult library cardholders are eligible to borrow any circulating materials in any format. Each adult borrower is held responsible for all items charged out on his/her card.
2. Parents/guardians of children under the age of 18 may apply for a library card for their child. Adults who are prohibited from borrowing may not sign for new cards for children. The parent/guardian will be responsible for guiding the child in the selection and use of library materials; this is not the responsibility of the Library. The responsible parent or guardian registering their minor child for an individual library card may restrict the minor child's card from borrowing movies, music and video games from the teen/adult collection. The responsible parent or guardian may change this restriction at any time.

Parents/guardians are responsible for all items charged out on their minor child's card and for the payment of all charges incurred on the card. The minor child must be present at the time the card is issued and at any time the card is used to borrow materials.

3. The Library offers home delivery to a limited number of residential areas within the Barberton City School District. Regular circulation policies generally apply. Anyone who wishes to request homebound delivery may contact the Customer Services Department to determine eligibility and scheduling.
4. Three for Me library cards are available to juveniles without parental signature on the application. Children whose individual accounts are above the fine threshold are also eligible. A child must be able to write his/her name and provide date of birth and contact information in order to be eligible. Three for Me cards may be used to check out up to three print materials owned by Barberton Public Library or to borrow eMedia, and will not accrue any late fees. Lost or damaged items borrowed with a Three for Me card will be charged to

the child's account, but Three for Me cards will not be referred to a collection agency should the replacement costs exceed \$50. Three for Me cards may not be used to access the Internet, and are not valid at other CLEVNET Libraries.

5. Please see the Library's Teacher Loan Policy for information specific to teacher cards.
6. Ecards obtained online are only valid for electronic materials (ebooks, digital magazines, databases, etc.) until valid photo identification and proof of current address is presented in person at Main Library or the Community Health Branch. Juvenile Ecards are only valid for electronic materials until a parent or guardian visits a library location with valid photo identification and proof of current address.

Any item that circulates for public use may be borrowed from the Library at the time registration is completed. Thereafter, the card issued in the customer's name should be presented when borrowing items from the Library. An Ohio driver's license or state ID may be used on occasion if the card is forgotten, but should not be used as a permanent substitute for the actual library card.

Library Card

Ecards can be obtained through the library's website.

To qualify for other library cards, an individual must apply in person either at the Main Library or the Community Health Library Branch located inside Summa Health System. A valid State of Ohio driver's license or State of Ohio photo ID with current address must be provided by adult card applicants or adult card applicants signing as the responsible party for a minor's card when the card is issued. If the applicant's driver's license or state ID does not show his/her current address, proof of address will be required in the form of US mail or an electronic bill dated within the preceding 30 days.

A replacement card may be obtained upon the payment of a \$1.00 replacement fee.

No person shall damage or fail to return any library materials borrowed from the Library.

No person shall abuse a borrower's card issued by the Library. Abuse of a library card may include, but is not limited to, any of the following acts:

1. Obtaining or attempting to obtain a library card by means of false identification or address.
2. Using or attempting to use a library card which has been revoked.
3. Using or attempting to use a library card that belongs to someone else.

Authority

The Director has the authority to waive or modify any part of this policy at his/her discretion if warranted by extenuating circumstances.

All Library policies have been designed to maximize available resources and ensure accessibility. They are always subject to review and revision by the Board of Trustees as necessary.

Adopted by the Board of Trustees July 28, 2022.